

DEPARTMENT OF THE ARMY  
Corps of Engineers, Portland District  
P. O. Box 2946  
Portland, Oregon 97208

**CENWP-RM-B**

Regulation

No. 11-2-5

1 December 2001

Army Programs  
PROGRAM REVIEW AND ANALYSIS (PR&A)

**History.** This issue is a revision of former NPPR 11-2-5 regulation.

**Summary.** This revision updates the responsibilities paragraph.

1. PURPOSE. This regulation establishes policies, procedures, and responsibilities relative to the development, data collection, assembly, and issuance of the quarterly Program Review and Analysis Publication (PR&A).
2. APPLICABILITY. This regulation applies to all elements of the Portland District (**NWP**).
3. GENERAL. The primary purpose of the Program Review and Analysis publication is to provide to the District Commander and District managers a portrayal of District progress in relation to established Army, Corps, Division and District objectives for the current fiscal year. A secondary purpose is to act as a historical reference document for general information and trend analysis.
4. RESPONSIBILITIES.
  - a. **Budget, Manpower & Management Branch**, Resource Management Office (**CENWP-RM-B**) will:

(1) Be responsible for the overall development, coordination, review, assembly and issuance of the District's quarterly PR&A document.

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\*This regulation supersedes NPPR 11-2-5, 1 December 1995.

(2) Analyze the annual Consolidated Command Guidance from Headquarters, U.S. Army Corps of Engineers, and assure the Command Management Review indicators are included in the PR&A.

(3) Prepare and distribute a quarterly tasking memorandum covering the programs and other activities to be depicted, submission dates, and District organizations responsible for data preparation.

(4) Provide guidance and assistance to the designated organizational units on the techniques and principles of review and analysis to aid them in attaining a high standard of quality in their submissions.

(5) Distribute the PR&A within **four** weeks after the end of the **each** quarter.

(6) Maintain a file of fourth quarter PR&A's for historical reference purposes.

b. Responsible organizational **elements** will:

(1) Update each chart or graph provided by **CENWP-RM-B** and return by the specified due date. The chart or graph will depict progress being made against established schedules, goals, and limitations for the current fiscal year. When possible, a complete schedule for the fiscal year will be included with the first quarter submission.

(2) Upon request by **CENWP-RM-B**, furnish a narrative concerning the data submitted. The narrative will include an explanation of deviations between scheduled and actual progress, goal underruns and courses of action to be taken to regain schedules and meet goals.

FOR THE COMMANDER:



VICKIE L. ASHENBRENNER  
Executive Assistant

DISTRIBUTION:  
All Supervisors